

Cancellation & Membership Termination Policy

International Beauty Professionals Association, Inc.

1. General Provisions

This Cancellation and Membership Termination Policy outlines the rules governing the cancellation of membership, termination of participation in the association, and refund conditions for members of **International Beauty Professionals Association, Inc.**

By submitting a membership application, paying a membership fee, or participating in the association, the applicant or member confirms that they have read, understood, and agreed to this policy.

2. Membership Cancellation

Members of the International Beauty Professionals Association, Inc. may cancel their membership **at any time at their own discretion.**

Membership cancellation may be completed using one of the following methods:

- 1. Through the member's personal account (Member Area)** on the association's website, if this feature is available.
- 2. By sending a written request to the official email address of the association.**

The cancellation request should include the following information:

- full name of the member
- membership category
- email address used during registration
- a clear request to cancel membership

Once the request is received, the association will process the membership cancellation within a reasonable administrative timeframe.

3. Effective Date of Membership Termination

Upon processing the cancellation request:

- the individual's membership status within the association will be terminated
- access to membership benefits, services, and resources may be restricted or discontinued

- the member's profile may be removed from internal or public association directories

Unless otherwise specified by the association's governing rules, membership termination becomes effective once the cancellation request has been processed.

4. Membership Fees and Refund Policy

All membership fees paid to **International Beauty Professionals Association, Inc.** are **non-refundable**.

Regardless of when a membership cancellation occurs:

- paid membership fees **will not be refunded**
- partial refunds **will not be issued**
- cancellation of membership does not affect the already paid membership period

This policy applies regardless of:

- the timing of the cancellation request
- the amount of time that has passed since membership activation
- whether the member has used any membership benefits or services

Membership fees are considered a contribution toward participation in the association and support of its organizational activities.

5. Application Review and Approval

All membership applications are subject to review by the **Membership Review Board** of the association.

Submitting an application for membership **does not guarantee acceptance** into the association.

If an application is not approved:

- the applicant will not be granted membership status
- if payment was not yet required, no payment obligation exists

If payment was submitted before the review process, the refund terms will follow the conditions outlined on the membership application page.

6. Termination of Membership by the Association

International Beauty Professionals Association, Inc. reserves the right to suspend or terminate membership if a member:

- significantly violates the association's professional standards
- violates the **Code of Ethics**
- provides false or misleading information in their application
- engages in conduct that may seriously harm the reputation of the association
- acts in a manner incompatible with the mission, values, or integrity of the association

In cases where membership is terminated by the association, **membership fees remain non-refundable.**

7. Administrative or Technical Errors

If a member believes that a payment error, duplicate charge, or technical issue has occurred, they should contact the association as soon as possible.

Such cases will be reviewed individually by the association.

8. Contact Information

For questions related to membership cancellation or administrative requests, members may contact:

International Beauty Professionals Association, Inc.

Email:
info@ibpassociations.org

Registered Address:
1220 Melody Ln, Suite110, Roseville, CA, 95678